



UNIVERSITY RESEARCH COUNCIL MEETING MINUTES
October 14, 2016

Members (quorum is 8)	Attended		Arrival/Departure Time
Randy Brown	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	
Jennifer Coronado (chair)	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	
Wendy Donnell	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	
Roberto Heredia	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	
Michael Kidd	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no	
John Kilburn	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	
Milton Mayfield	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	
Qingwen Ni	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	
Abhijit Patwardhan	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	
Catalina Pislariu	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	
Kenneth Tobin	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	
Marivic Torregosa	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	
Marcus Ynalvez	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	
Thomas Zawisza	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	
James Norris (non-voting)	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	
Juan Cisneros (non-voting)	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no	
Zoila Franco-Hinojosa (non-voting)	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	
Rogelio Hinojosa (non-voting)	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no	
Celeste Kidd (non-voting)	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	

Number Present: 12 Meeting convened at: 11:38 Adjourned at: 12:33

1. Call to order
2. Jeffrey Brown is no longer on the committee and Jennifer Coronado is now chair.
3. Approve minutes from 11/13/2015

Motion: Approve minutes as written
Present: 13 For: 13 Against: 0 Abstain: 0

OLD BUSINESS - NONE

NEW BUSINESS

4. Changes in human subjects research
 - a. Students can no longer be principal investigators, can be co-investigators; principal investigator must be faculty/staff. Protocol form has been reworked to include these changes and is now in .docx format to make more user friendly
 - b. a new “short form” has been developed for anonymous, minimal risk exempt protocols to streamline and expedited processing
5. Institutional Biosafety Committee met 10/6/2016 and is finalizing forms, procedures etc.

6. URDA, URG, UCPG

a. Items for discussion

- Administrators, full professors or multi-year awardees – lower priority, perhaps negative point scale
multiple ideas were considered and discussed, no changes made at this time and issue tabled for further discussion at the spring URC meeting.
- URC members with applications – when to have them step out?
Torregosa – UTG; Ynalvez – UTG, URDA, URG; Pislariu – UTG, URG;
Ni – URG
Pislariu, Torregosa, Ynalvez need to step out after URDA/UCPG discussion today. Next meeting Ynalvez, Pislariu, Ni should not attend or step out after minutes reviewed at next meeting.
- URDA applications – everyone review or subcommittee
No subcommittee, nor have everyone review, assign reviewers like URGs
- UCPG application – review and compete with URG, everyone review and decide to fund or not fund
Not have everyone review, assign and review with URGs

7. UTG

a. Ineligible applications

- Blackburn – currently a visiting professor, ineligible to apply
- Torregosa – incomplete application, no hard copy prior to deadline
- Schmidl; Park – have active URGs, ineligible to apply for UTG

Motion: Not fund these applications

Present: 10 For: 10 Against: 0 Abstain: 0

b. UTG discussion items

- Fully fund travel for investigators travelling to do data collection or for training?
 - Davis; Huber; Pennington; Paroo – needs or may need IRB
 - McReynolds – field research, does not need IACUC approval
 - Menaldo; Olivas; Thompson – archival research, no IRB needed
 - Casey – statistics workshop
- investigators actively applying to get external grants for research –
Seong Kwan Cho; Combrink; Ganta; Lainas; McReynolds; Menaldo; Olivas (awarded); Pislariu; Viloría (awarded); Ynalvez; Paroo
- investigators signed up for grant hunting software – Moon Cho; Combrink; Ganta; Kim; Pislariu; Viloría; Wei; Ynalvez
- One trip per investigator - Ganta; Huber; Kim; Pennington; Soto; Paroo

Motion: Reduce all remaining applications by 25%, and reserve the option to revisit the funding after URG/UCPG/URDA applications are reviewed.

Present: 10 For: 10 Against: 0 Abstain: 0

8. Set next meeting date – 11/11/2016

FUTURE BUSINESS

9. Award University Research Development Awards, University Research Grants and University Creative Projects Grant
10. Revisions to internal grant applications
11. Distribution of Research Development Fund Reviews